

TSUEN WAN PUBLIC HO CHUEN YIU MEMORIAL COLLEGE



ANNUAL SCHOOL PLAN

2016-2017

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Empowering students to be responsible, self-actuating and lifelong learners

Major Concerns:

1. To encourage students to take a more proactive role in learning so that they will become lifelong learners
勤奮力學，矢志終身學習。
2. To make better use of assessment data so as to promote assessment for learning
善用數據，提升教學效能。
3. To enhance students' competence on the attributes of discipline, self-actuation and leadership
自律守規，積極主動，提升領導才能

1. To encourage students to take a more proactive role in learning so that they will become lifelong learners

勤奮力學，矢志終身學習。

1.1 To develop students' interest in reading					
Target : Students will enjoy reading different types of reading materials and they will form a regular reading habit.					
Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none"> ● Build up a literacy-rich environment in the covered playground ● Set up a reading corner in each classroom ● Set up the Reading Promotion Committee ● Conduct a survey on students' reading habits ● Plan reading-related activities ● Review morning reading materials 	<ul style="list-style-type: none"> ● Positive feedback is collected from the stakeholders' survey 	<ul style="list-style-type: none"> ● Stakeholders' surveys ● Minutes of the Reading Promotion Committee 	9/2016 -8/2017	<ul style="list-style-type: none"> - Library - Reading Promotion Committee 	Bookshelves, New reading materials
1.2 To enhance students' learning					
Target : Students will be able to manage their learning through effective note-taking skills.					
<ul style="list-style-type: none"> ● Equip all teachers with note-taking skills ● Organize a workshop for F.1 students to learn note-taking skills ● implement the note-taking practice in F.1 	<ul style="list-style-type: none"> ● F.1 students are able to produce their own notes ● Teachers give positive feedback to F.1 students' note-taking skills 	<ul style="list-style-type: none"> ● Notes of F.1 Students ● Departmental reflection notes 	9/2016 -8/2017	<ul style="list-style-type: none"> - Subject Departments - SDC 	

1.3 To enhance learning activities in the classroom**Target : The student-teacher interaction in class will be enhanced through the use of mobile learning devices.**

Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none">● Implement mobile learning in Biology and Physics● Equip teachers with learning activities related to mobile learning devices● Conduct a teacher sharing session	<ul style="list-style-type: none">● Mobile learning is conducted in Biology and Physics lessons● Teachers can understand more about learning activities related to mobile learning devices	<ul style="list-style-type: none">● Minutes of the Biology and Physics Departments● Evaluation results of staff development activities		<ul style="list-style-type: none">- Physics and Biology Departments- SDC- IT technicians	Tablets

2. To make better use of assessment data so as to promote assessment for learning

善用數據，提升教學效能。

2.1 To make better use of assessment data so as to promote assessment for learning Target : Assessment data will be utilized to improve teaching and learning.					
Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none"> ● Study and analyse the HKDSE exam results ● Review the existing curriculum implementation and assessment 	<ul style="list-style-type: none"> ● Evaluation remarks will be discussed among different subject panels ● Strategies can be suggested to revise the curriculum implementation 	<ul style="list-style-type: none"> ● Records of evaluations of each subject ● Proposal on curriculum amendment 	9/2016 -8/2017	- CDC - Subject Departments	HKEAA exam reports

3. To enhance students' competence on the attributes of discipline, self-actuation and leadership
 自律守規，積極主動，提升領導才能

3.1 To enhance students' competence on the attribute of discipline					
Target: Students will be more disciplined especially on the foci emphasized					
Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none"> ● Reinforce students' proper behaviors with a special focus on: <ul style="list-style-type: none"> i) discipline between lessons ii) punctuality - Arrange more frequent checks by D.C. teachers - Set clear guidelines for all teachers to ensure the standard procedures - Strengthen the training of school prefects ● Organize programmes about school rules for F.1 students ● Emphasize the importance of rules and regulations in sports activities ● Set up role models for students by: <ul style="list-style-type: none"> - arranging Prefects and English Prefects to host announcement sessions - arranging students to share their learning outcomes in various school activities 	<ul style="list-style-type: none"> ● Positive feedback is collected from teachers ● 80% of students duly observe rules and regulations in PE lessons and sports competitions ● Students perform well in public announcement and give sharing on cross-border trips, leadership training sessions or outstanding awards campaigns 	<ul style="list-style-type: none"> ● Stakeholders' reports, APASO and school-based questionnaires ● Class Teachers' Meetings ● Feedback from teachers-in-charge 	9/2016 - 7/2017	<ul style="list-style-type: none"> - DC - PE teachers - English Dept - OLEC - CaC - All other teachers 	<ul style="list-style-type: none"> - IT & Clerical Support

3.2 To enhance students' competence on the attribute of self-actuation

Target: Students will participate more actively in various activities and become more self-motivated

Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none">● Promote 'Class Management'<ul style="list-style-type: none">- Involve class associations to organize activities- Encourage students to join inter-class activities and competitions- Organize workshops for students● Organize theme-based seminars, game stalls or related activities for 'discipline' & 'self-actuation'● Set up a fitness room and organize fitness programmes to promote a healthy lifestyle, positive self-image and self-actuation● Adjust the ECA policy to allow students to join clubs from any categories to encourage more active participation● Set up new school teams, interest groups or clubs according to the interests of students	<ul style="list-style-type: none">● Students of each class are motivated to organize or participate in class activities or inter-class competitions● Students actively participate in the Counseling Week● The fitness room is effectively used● Students can benefit from the changes of ECA arrangements	<ul style="list-style-type: none">● Stakeholders' report, APASO and school-based questionnaires● Class Teachers' Meetings● Evaluations of CC, EAC, PE Dept	9/2016 - 7/2017	<ul style="list-style-type: none">- CC- Class teachers- PE Dept- EAC	<ul style="list-style-type: none">- CEG- Guidance Programme Grant- Grant from 'School Sports Programme Coordinator Scheme'- School and Class Grant- IT & Clerical Support

3.3 To enhance students' competence on the attribute of leadership

Target: Students' competence on the attribute of 'leadership' will be improved

Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
<ul style="list-style-type: none">● Enhance students' personal qualities on leadership – self-understanding and goal setting● Provide structured leadership training, including an out-of-school training programme for F.3 students● Train student leaders to run activities:<ul style="list-style-type: none">- committee members of clubs prepare yearly plans and do evaluations- House committee members organize competitions● Hold a charity bazaar for a Social Service Day or Week● Run a program of service for the elderly for F.4 students	<ul style="list-style-type: none">● At least five sessions of training are organized on goal setting and leadership skills● At least 70% of participants find the training sessions useful● Committee members of clubs and houses can manage their tasks well● Bazaar and service activities are run effectively	<ul style="list-style-type: none">● Stakeholders' report, APASO and school-based questionnaires● Evaluations of LECC, CaC, EAC, OLEC	9/2016 - 7/2017	<ul style="list-style-type: none">- CaC- LECC- EAC- OLEC- CYC- Interact Club- Flag Sales Team	<ul style="list-style-type: none">- CLP Grant- CEG- IT & Clerical Support

Key

Committee		Grants	
CaC	Careers Committee	CEG	Capacity Enhancement Grant
CC	Counselling Committee	CLP	Career and Life Planning Grant
CDC	Curriculum Development Committee		
CYC	Community Youth Club		
DC	Discipline Committee		
EAC	Extra-curricular Activities Committee		
LECC	Life Education Curriculum Committee		
OLEC	Other Learning Experiences Committee		
SDC	Staff Development Committee		