

Tsuen Wan Public Ho Chuen Yiu Memorial College

S1 Admission Guidelines 2015-2016

The school admits S1 students through the following means:

A. Discretionary Places (DP)

1. Number of Discretionary Places: **40**
2. General Requirements
 - a. Outstanding academic results in P5 and P6
 - b. Good conduct
 - c. Good commitment to public service
 - d. Active participation in extra-curricular activities
3. Application Procedure
 - a. Application period: **2 January to 21 January 2015**
 - b. Application form collection point:
School General Office, Tsuen Wan Public Ho Chuen Yiu Memorial College,
Shek Wai Kok Estate, Tsuen Wan, N.T.
 - c. Office hours:

Monday to Friday	09:00 – 17:00
Saturday	09:00 – 12:00
Sunday and public holidays	closed
4. Documents Required
 - a. The application form for S1 Admission from the school
 - b. The application form for S1 Discretionary Place (DP) from the EDB (please fill in “**Tsuen Wan Public Ho Chuen Yiu Memorial College**” in the space provided for the “Name of School Applied For” in every copy and to be completed by the parent)
 - c. Photocopies of school report cards (P.4 & P.5: both first and second term; P.6: only first term); Photocopies of certificates for awards, extra-curricular activities and community services stated in the application form (*within the period **from 1 September 2012 to 31 December 2014***) *The documents should be limited to 10 pieces of A4-sized paper (i.e. 20 pages, including photocopies of P4 to P6 school report cards)*
 - d. A stamped and addressed return envelope

NOTES:

***Applicants need NOT submit recommendation letters from their primary schools.*

***Applicants should produce their ID cards for verification.*

***Application cannot be withdrawn after submission.*

5. Selection Criteria

- a. Academic performance
(according to the “Rank Order List” from the EDB) 60%
- b. Interview 30%
- c. Extra-curricular activities and community services 5%
- d. Awards 5%

6. The Interview

- a. All the student-applicants will be invited to the interview
- b. Date: **21 March 2015**
- c. Group interviews will be conducted in English and Cantonese, about 10 minutes in each session for each student-applicant
- d. Notice will be given in writing in early-March 2015
- e. Based on the performance in the interview, academic performance (according to the “Rank Order List” from the EDB), extra-curricular activities and awards, the top **40** student-applicants will be given the offer of S1 admission.

7. Announcement of Results

According to instructions from the EDB, the school **MUST NOT** release the results of discretionary places allocation before the central announcement on **7 July 2015**.

8. S1 Registration

Successful applicants are required to come to the school for S1 Registration on **9 July and 10 July 2015**.

9. Pre-Secondary One Hong Kong Attainment Test 2015

Successful applicants are required to attend the test on **14 July 2015**.

10. Authentication of Documents

Parents are reminded that the information given in support of the application should be accurate and complete. Any misrepresentation will disqualify the application.

11. Handling of Documents

All application forms and supporting documents will only be used for the Secondary School Places Allocation (SSPA) System – Discretionary Places (DP), and will be destroyed if the application is unsuccessful.

B. Central Allocation (CA)

The Central Allocation (CA) procedure will proceed according to the Secondary School Places Allocation (SSPA) System of the EDB. The application period is from mid-April to early May in 2015.

C. Change of School in S1

Following all the S1 place allocation procedures, the school may still have places available. Please visit the School General Office for enquiries after the announcement of allocation results.